

**Town of Shrewsbury - Board of Selectmen**  
**Richard D. Carney Municipal Office Building-Selectmen's Meeting Room**  
**100 Maple Avenue**  
**Monday, July 28, 2003 at 7:00 PM**

**Minutes**

**Present:**

Bruce Card, Maurice DePalo, Thomas Fiore, Philip Hammond, John Lebeaux, Jack Perreault, Town Engineer, John Knipe, Highway Supt., T. Philip Leader, Town Counsel, Michael Hale, Asst. Town Manager, and Daniel Morgado, Town Manager. Mr. Fiore called the meeting to order at 7:05pm.

**Preliminaries:**

1. Approve bills, payrolls and warrants #03105S in the amount of \$390,292.98, #0405 in the amount of \$446,496.78, #0406 in the amount of \$10,688,278.51, #0407 in the amount of \$274,789.48, and #0408 in the amount of \$2,470,161.15.
2. Approve Minutes of July 14, 2003 and July 24, 2003. Motion made, seconded and unanimously voted to approve.
3. Announcements – No announcements.
4. Town Manager's Report - Nothing other than what is on the Agenda.

**Executive Session:**

5. 7:00pm - Atty. Leader - value of real property and pending litigation. Motion was made, seconded, and unanimously voted to adjourn into executive session at 7:08pm and to reconvene into open session for the purpose of discussing value of real property and pending litigation. The Board was polled, Mr. DePalo, yes, Mr. Hammond, yes, Mr. Card, yes, Mr. Lebeaux, yes, and Mr. Fiore, yes.

Motion was made, seconded, and unanimously voted to adjourn executive session at 7:37pm and to reconvene into open session.

**Meetings:**

6. 7:30pm – Shrewsbury Development Corporation – update. Hannah Kane, Chairperson, Chris Boehm, Richard Ricker, Michael Traynor, and Pat Convery were present. Ms. Kane told the Board that the Request For Proposals (RFP) for the Allen property had gone out. The RFP lays out what the Corporation is seeking. It outlines the Town's goals, the qualities they are looking for in a development partner, what the Town wants from that partner and the criteria that will be used to judge the proposals. She said that the RFP contained some standard portions and also some that were unique to Shrewsbury's project. She said that proposals were due by September 12<sup>th</sup> with a session planned for August to answer any questions by potential developers. Mr. Traynor added that the proposals portion would be evaluated first and the costs second. The goal is to find a balance between the price and the quality of the proposal. Mr. Hammond voiced some concern about the cost and time investment by a potential developer in putting together a proposal. Ms. Kane said that they were not looking for a detailed plan but something conceptual showing building and parking lot locations and size of structures, etc. The Board complimented Ms. Kane and the Corporation on the fine job they had done in putting together the RFP. Mr. Fiore thanked them for coming in and added that the Board looked forward to the next update.
7. 7:45pm – Grafton Street Reconstruction & Storm Water Management – Jack Perreault and John Knipe. Mr. Perreault reviewed the Grafton Street Reconstruction project. This was a project that has been on the TIP for several years but had been put on hold while the Town concentrated on the Town Center project. In talks with MassHighway while working on the center project they were informed that the state had agreed to a design for the Grafton Street project that would keep the street within the right-of-way. As funds had been put aside for road improvements through donations by Home Quarters and Harrington Farms and funds set aside each year by Town Meeting for design and the fact that road construction is beginning in the Town Center, the Engineering & Highway Depts. feel that it would be appropriate to do this project at the same time. Beta Construction would be contracted to do the design at a cost of \$175,000 which would be paid from the previously mentioned source and the \$3 million in construction costs would be paid by state and federal monies through the TIP. Mr. Knipe said that the road is in need of reconstruction due to the amount of traffic, the band aid approach has ceased to be effective. Mr. Perreault said that they are looking for the Board's support to enter into a contract with Beta Construction.

Motion was made, seconded and unanimously voted to authorize the design phase of the Grafton Street reconstruction project to proceed.

Mr. Perreault reviewed the town's response to the EPA's requirement for the Stormwater Management Permit. He said that they were looking for the Board's support in order to proceed. He reviewed the seven stages for compliance and the time frame for completion. Mr. Perreault added that public education is also a requirement and that compliance will also require more time and manpower from the Highway Dept. in order to keep the catch basins clean. Mr. Knipe concurred; his department is stretched to do the work they have now without adding more. In some parts of the country stormwater is a utility and citizens pay a fee. Some cities and towns in Massachusetts have already adopted this in order to cover the costs of compliance. Our costs are unknown at this time. Mr. Perreault added that a new permit is needed every five years. Motion was made, seconded and unanimously voted to approve the Stormwater General Permit Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems Application.

### **Public Hearings:**

### **Old Business:**

### **New Business:**

8. St. Mary's Catholic Church, 18 Summer Street, License for Family Festival. One Day All Alcohol License, Friday, September 19, 2003, 4:00pm-10:00pm, Saturday, September 20, 2003, 12:00 noon-12:00 midnight, Sunday, September 21, 2003, 12:00 noon-6:00pm. Motion was made, seconded and unanimously voted to approve St. Mary's Catholic Church's application for a One Day All Alcohol License.
9. Hebert Candies, 575 Hartford Turnpike. One Day Wine & Malt Beverages License for Chocolate-Wine Tasting event at book signing. Wednesday, August 6, 2003, 7:00pm to 10:00pm. Motion was made, seconded and unanimously voted to approve Hebert's application for a One Day Wine & Malt Beverages License.
10. Request from Julie Matozel, Crop Walk Committee, to use Town Common on Sunday, October 19, 2003 from approximately 12:00 noon until 5:00pm. The Congregational Church has given approval. Motion was made, seconded and unanimously voted to approve the request of the Corp Walk Committee to use the Town Common.
11. Request from Stephen Weagle to continue cut hay on Allen Homestead. Motion was made to approve Mr. Weagle's request pending receipt of insurance certificate. Motion was seconded and unanimously voted.
12. Request from Police Chief Wayne Sampson to use the Town Common on Tuesday, August 5, 2003 from 6:00pm until 8:30pm for the Police Dept. and local social service providers for Shrewsbury to take part in the National Night Out, "America's Night Out Against Crime." Motion was made, seconded and unanimously voted to approve Chief Sampson's request.

### **Communications:**

13. Noted copy mailed: Letter from Robert Murphy & Fern Nissim re 86 Lakeside Drive. Building Inspector Alarie will keep the Board informed.
14. Noted copy mailed: Notification from Mass. Sec. of State Glavin that the Edgemere Diner will be considered for nomination to the National Register of Historic Places. Mr. Morgado suggested that the Board respond and ask that the diner not be included in the National Register of Historic Places. After a short discussion the Board decided to send a letter to Sec. Glavin asking that the diner be removed from the nomination list.
15. Noted copy mailed: ZBA Hearing Minutes, 6/4/03, Brian Fleming, 15 Huntington Road.
16. Noted copy mailed: E-mail from John Harris & response from Mr. DePalo re Driveway enhancements. This communication is in regard to the request for modifications to a private driveway.
17. Noted copy mailed: Mass. Dept. of Revenue Bulletin 2003-14B, Regional School Assessments to Cities & Town for FY04.
18. Noted copy mailed: Mass. Dept. of Revenue Information Guideline Release re SBA Construction Projects.
19. Noted copy mailed: Mr. Morgado's letter the Northborough Town Administrator re Settlers Road connection to Shrewsbury water.
20. Noted copy mailed; Notice from CMRPC re Appointment of Board of Selectmen's Delegate & Alternate to CMRPC for FY04. Motion was made to reappoint John Knipe as delegate and Michael Hale as alternate to CMRPC for FY04. Motion was seconded and unanimously voted.
21. Noted copy mailed: Disclosure of Appearance of Conflict of Interest from Ronald I. Rosen.
22. Noted copy mailed: ZBA Hearing Minutes, 7/1/03, Town of Shrewsbury, 122 So. Quinsigamond Ave.

23. Noted copy mailed: ZBA Hearing Minutes, 7/1/03, Michael & Lisa Razzano, 5 Bonnie Dell Lane.
24. Noted copy mailed: ZBA Hearing Minutes, 7/1/03, Elizabeth Stone, 33 Park Street.
25. Noted copy mailed: ZBA Hearing Minutes, 7/1/03, George Malitis, 19 Topsfield Circle.
26. Noted copy mailed: ZBA Hearing Minutes, 7/1/03, Jerry & Stacey Hagge, 90 Grove Street.
27. Noted copy mailed: ZBA Hearing Minutes, Stephen Parks, 30 Rockwell Drive.
28. Noted copy mailed: Memo from Mr. Morgado re Joint Meeting – Westborough. The Board met with Westborough Selectmen and the Treatment Plant Board last week. The next meeting is scheduled for August 14<sup>th</sup> at the Westborough Treatment Plant.
29. Noted copy mailed: Letter from Atty. Bergeron confirming meeting on August 11, 2003 re Enaya Place.
30. Noted copy mailed: MMA Action Alert #14, 7/16/03.
31. Noted copy mailed: USFilter Monthly Compliance Report, June 2003.
32. Noted copy mailed: Mass. Dept. of Revenue Information Guideline Release No. 2003-31, July 2003.
33. Noted copy mailed: Letter from Town Moderator Kevin Byrne re reappointment of Daniel DeWolfe, Donna O'Connor and Francis Russell to the Finance Committee. The Board congratulated Mr. DeWolfe, Ms. O'Connor and Mr. Russell on their reappointments.
34. Noted copy mailed: Update from Verizon re current negotiations with their unions.
35. Noted copy mailed: Mass Dept. of Revenue Bulletin 2003-15B re seminar "What's New in Municipal Law."

Motion was made, seconded, and unanimously voted to adjourn at 8:47 pm.

Respectfully submitted,

Janice C. McCoy  
Secretary